

Mandatory Disclosure By
Institute Of Professional Excellence & Management(IPEM)
For AICTE Approved M.C.A. & PGDM Program (As additional
courses in MCA Institution)

I	NAME OF THE INSTITUTION	:	Institute of Professional Excellence & Management A-13/1, S.S. G.T. Road Industrial Area, NH-24 Bypass, Ghaziabad –201010 (UP) Telephone:0120-4174500 Fax: 0120-2743029 Email: info@ipemgzb.com
II	NAME & ADDRESS OF THE DIRECTOR	:	Dr Roshan Lal A-13/1, S.S. G.T. Road Industrial Area , NH-24 Bypass, Ghaziabad –201010 (UP) Telephone:0120-4174500 Fax: 0120-2743029 Email: info@ipemgzb.com
III	NAME OF AFFILIATING UNIVERSITY		Gautam Budha.Technical University, Lucknow
IV	GOVERNANCE	:	
	a) Members of the Board: -		

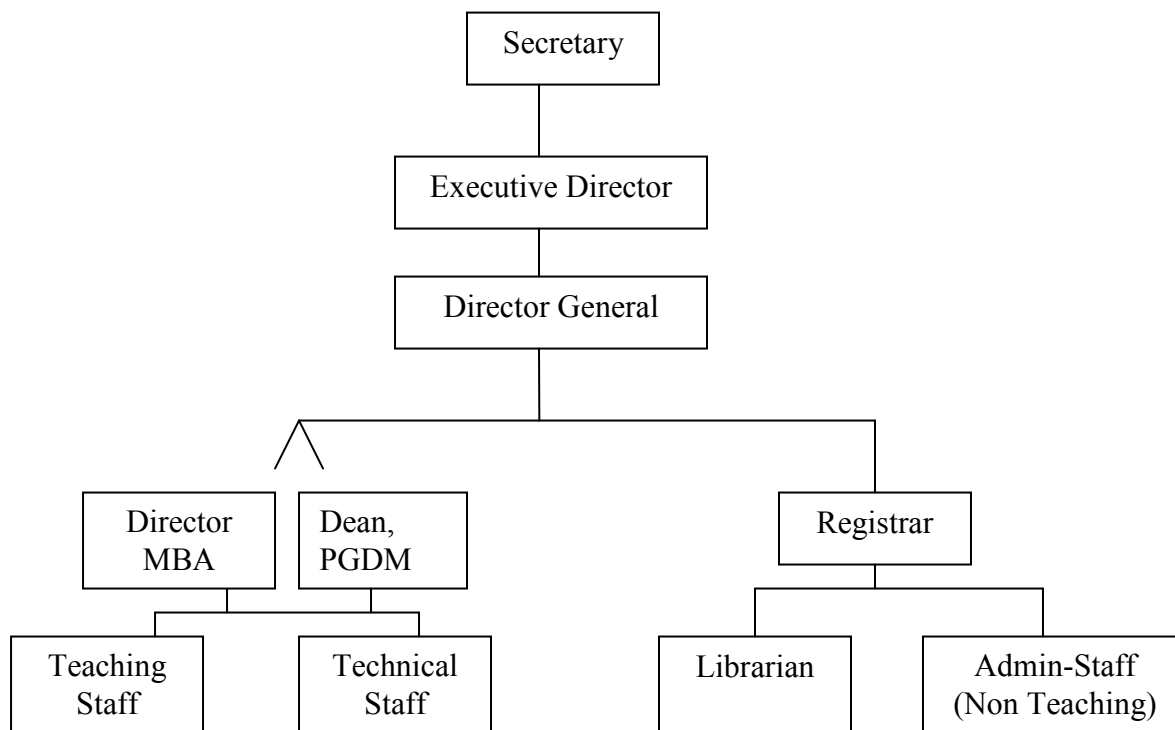
MEMBERS	Designation
Mr. A.K. Bansal	President
Mr. S.K. Shukla	Vice President
Mr. Anupam Goel	Secretary
Mr. Umesh Kansal	Treasurer
Mr. Tanmay Gupta	Member
Mr. S.K. Kansal	Member
Mr. Vinod Kumar	Member

b) Members of Academic Advisory Body: -

MEMBERS	DESIGNATION	QUALIFICATION / BACKGROUND
Dr. S. K. Shukla	Chairman	M.A., Ph.D., Professor, One of the founder members
Mr. M.K. Singhal	Vice Chairman	M.A. L.L.B. Ex- Deputy Director Prosecution.
Mr. Anupam Goel	Member	B.E.
Dr. P. N. Mishra	Member	M.Sc., PhD.
Dr. I.S. Sharma	Member	M.A., PhD., MPhil. , PhD.
Dr. C.S. Bedi	Member	MBBS, A reputed Industrialist, 3D Solutions Limited, New Delhi
Mrs. Monika Gupta	Member	M.Tech, System Analyst
Dr. A.C. Sharma	Member	M.A., PhD. An educationist / Administrator
Dr. A.K.Saxena	Parent's Representative	Parents of Male / Female Student to be nominated by Chariman
Dr Dolly Philips	Faculty's Representative	H.O.D. (PGDM), IPEM
Prof. P.K.Jain	University Nominee	Department of Management Studies, IIT, Delhi
Col. A.S. Malhotra Secretary	Director, IPEM	M.E., MBA
R/O or his nominee North Zone AICTE.		

c)	Frequency of the Board Meetings and Academic Advisory Body	:	<ul style="list-style-type: none"> • Thrice a Year
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d) Organizational chart and processes :



<p>e) Nature and Extent of involvement of faculty and students in academic affairs/improvements</p>	<ul style="list-style-type: none"> • The faculty members are involved in activities of teaching, research, training, administration and consultancy. • They are mainly responsible for designing Lesson Plans based on the University Syllabus, revision, • Delivery of programme and continuous assessment. • Improve academic competence, teachers attend Seminars/ Conferences/ Quality Improvement programmes. • Providing Placement Assistance. • Bringing out an in-house Journal & News Letter • Special coaching classes to develop Soft Skills. • Periodic Seminars and Workshops. • Active participation of Students in Website designing, and Library automation.
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f)	Frequency of the Board Meetings and Academic Advisory Body	: <ul style="list-style-type: none"> • Thrice a Year
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V		PROGRAMMES	
	Name of the Programmes (Full Time) approved by the AICTE	:	MCA PGDM (as Additional Programme in MCA Inst.)
	Name of the Programmes (Part Time) approved by the AICTE	:	NIL
	Name and duration of Programme if any, not approved by AICTE and being run in the same campus	:	NIL
	Name of the Programmes accredited by the AICTE	:	NIL

For each Programme the following details are to be given:			
I)	• Name	:	MCA
	• Number of seats	:	60
	• Duration	:	3 Years
	• Cut off mark/rank for admission during the last two years	:	As per AICTE/UP State Government & GBTU Rules & Regulations
	• Fee	:	As per Fee Fixation Committee appointed by U.P State Government & GBTU Rules & Regulations
	• Placement facilities	:	Placement assistance is given through experienced Placement Officers, who get in touch with HR Managers of various companies to arrange for Campus/Off-campus interviews for the Students.
	• Campus placement in last two years minimum salary, maximum salary and average salary	:	2005-08: 34 students got placement 2006-09: 38 students got placement 2007-10: 51 students got placed Avg Salary : 3.5 Lac p.a
II)	• Name	:	PGDM
	• Number of seats	:	60
	• Duration	:	2 Years
	• Cut off mark/rank for admission during the last two years	:	50% in Graduation plus Good CAT/MAT Score followed by performance in the GD/PI at the Institute.
	• Fee	:	Rs. 4.50 lacs p.a. including Hostel & other facilities
	• Placement facilities	:	Placement assistance is given through experienced Placement Officers, who get in touch with HR Managers of various companies to arrange for Campus/Off-campus interviews for the Students.
	• Campus placement in last two years	:	2007-09: 36 students got placement

	minimum salary, maximum salary and average salary	2008-10: 43 students got placement Average Salary: 4.2 Lacs Per Annum
	Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of their AICTE approval.	NONE

	Details of the Foreign Institution/University		
	<ul style="list-style-type: none"> Name of the University/Institution 	N.A.	
	<ul style="list-style-type: none"> Address 		
	<ul style="list-style-type: none"> Website 		
	<ul style="list-style-type: none"> Is the Institution/University Accredited in its Home Country 		
	<ul style="list-style-type: none"> Ranking of the Institution/University in the Home Country 		
	<ul style="list-style-type: none"> Whether the degree offered in equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country. 		
	<ul style="list-style-type: none"> Nature of Collaboration 		
	<ul style="list-style-type: none"> Conditions of Collaboration 		
	<ul style="list-style-type: none"> Complete details of payment a student has to make to get the full benefit of Collaboration. 		
	For each Collaboration/affiliated Programme give the following		N.A.
	<ul style="list-style-type: none"> Programme Focus 		
	<ul style="list-style-type: none"> Number of seats 		
	<ul style="list-style-type: none"> Admission Procedure 		
	<ul style="list-style-type: none"> Fee 		
	<ul style="list-style-type: none"> Placement Facility 		
	<ul style="list-style-type: none"> Placement Records for last three years with minimum salary, maximum salary and average salary. 		
	Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic/Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated 16 th May, 2005		

VI	FACULTY	:	
	Number of faculty members		
	• Permanent Faculty	:	15 faculty in MCA 09 faculty in PGDM
	• Visiting Faculty	:	06
	• Adjunct Faculty	:	NIL
	• Guest Faculty	:	Two
	• Permanent Faculty: Student Ratio:	:	1:12 for MCA, 1:12 in PGDM
	Profile of each Faculty with Qualifications total experience, age and duration of employment at the Institute concern.	:	As attached at the end
	Number of faculty employed and left during the last two years		10 employed & 7 left
VII	Profile of Director/Principal with Qualification, Total Experience, Age and duration of employment at the institute concerned.		As attached at the end
	Whether student assessment of faculty is in force	:	Yes

VIII	FEE		
	Details of fee, as approved by State fee Committee, for the Institution	:	<ul style="list-style-type: none"> As per UP State Government & GBTU Rules & Regulations for MCA course. Rs. 4.50 lacs p.a. including Hostel & other facilities for PGDM course
	Time schedule for payment of fee for the entire programme.	:	Annual/Installment Facility available on request.
	No. of fee waivers granted with amount and name of students	:	Nil.
	Number of scholarship offered by the institute, duration and amount	:	Students who have completed Undergraduate Programme from IPEM are given relaxation in fee by Rs. 10,000/- and preferred merit for admission on Management quota/ Vacant seats.
	Criteria for fee waivers/scholarship	:	Economic Condition and Merit, Kashmiri Migrants
	Estimated cost of Boarding and Lodging in Hostels	:	Rs. 40,000 Per Year for Normal Room Rs. 45,000 Per Year for Air cooled Room
IX	ADMISSION		
	Number of seats sanctioned with the year of approval.	:	MCA - 60 seats since 2005 PGDM - 60 seats since 2007
	Number of students admitted under various categories each year in the last three years.	:	MCA - 2006 – 07 – 36 2007 – 08 - 41 2008 – 09 - 59 2009-10 - 38

			PGDM-2007 – 08 - 60 2008 – 09 - 60 2009-10 - 60
	Number of applications received during last two years for admission under Management Quota and number admitted.	:	MCA- As per UP State Government & GBTU PGDM- Not Applicable

X	ADMISSION PROCEDURE		
	Mention the admission test being followed, name and address of the Test Agency and its URL (website).	:	<p>FOR MCA COURSE</p> <p>1) UPSEE (U.P. State Entrance Exam) conducted by G.B. Technical University, I.E.T. Campus, Sitapur Road, Lucknow www.uptu.nic.in / www.uptu.ac.in</p> <p>FOR PGDM COURSE</p> <ol style="list-style-type: none"> MAT appeared candidates with minimum 50 % marks in Graduation. AIMA is the body conducting the MAT Entrance exam. CAT (Common Aptitude Test) conducted by Indian Institutes of Management (IIM) Meritorious students on basis of Graduation Merit followed by GD & PI are also awarded Admission as per rules of AICTE/ UP State Govt.
	Number of seats allotted to different Test Qualified candidates separately [(State conducted test / University tests)/ Association conducted test]	:	<p>FOR MCA COURSE</p> <p>85% seats are allotted through UPSEE (Entrance test conducted by GBTU, Lucknow) & 15% Management Quota seats & Vacant Seats allotted as per Guidelines of GBTU.</p> <p>FOR PGDM COURSE – Not Applicable</p>

	Calendar			FOR MCA COURSE
	Last date for request for applications	:	} As per UP State Government & GBTU Guidelines	
	Last date for submission of application	:		
	Dates for Group Discussion/Interview	:		
	Dates for announcing final results.	:		
	Release of admission list (main list and waiting list should be announced on the same day)	:		
				FOR PGDM COURSE- Not applicable

	Date for acceptance by the candidate (time given should in no case be less than 15 days)	:	} As per UP State Government & GBTU Guidelines	
	Last date for closing of admission	:		
	Starting of the Academic session	:		
	The waiting list should be activated only on the expiry of date of main list	:		
	The policy of refund of the fee, in case of withdrawal, should be clearly notified	:		
				FOR PGDM COURSE- Not applicable

XI	CRITERIA AND WEIGHTAGES FOR ADMISSION		
		:	
		:	
		:	
	.Admission Form	:	Institute's Application Form can be Downloaded from the Institute website.
	Describe each criteria with its respective weightages i.e. Admission Test, GD, Interview		FOR MCA As per UP State Government & GBTU Guidelines FOR PGDM Graduation Marks and CAT/MAT Score
	Mention the minimum level of acceptance, if any.		FOR MCA As per UP State Government & GBTU Guidelines FOR PGDM 50 % in Graduation & Good MAT Score
	Mention last two year cut-off levels of percentage & percentile scores of the candidates in the admission test who are called for GD/Interview.		FOR MCA As per UP State Government & GBTU Guidelines FOR PGDM Not Applicable
	Display marks scored in Test etc. and in aggregate for all candidates who were admitted		Yes

XII	APPLICATION FORM		
	Downloadable application form, with online submission possibilities.	:	Yes
XIII	LIST OF APPLICANTS		
A	List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats.	:	Available on request
B	List of candidates who have applied along with percentage and percentile score for Management quota seats.		Available on request

XIV RESULTS OF ADMISSION UNDER MANAGEMENT SEATS/VACANT SEATS		
	Composition evaluation team with the brief profiles of members (This information be made available in the public domain after the admission process is over)	<p>FOR MCA COURSE</p> <ol style="list-style-type: none"> 1. Dr Roshan Lal Director, Professor 2. Dr. B.S.Goel, Professor 3. Mrs. Shilpi Bansal, Asstt. Professor 4. Mrs. Sugandha Goel Asstt. Professor <p>FOR PGDM COURSE Not Applicable</p>
	Score of the individual candidates admitted arranged in order of merit.	<p>FOR MCA COURSE The admission process as per the Directives of GBTU/UP State Govt.</p> <p>FOR PGDM COURSE Not Applicable</p>
	List of Candidates who have been offered admission.	<p>FOR MCA COURSE Available on Request</p> <p>FOR PGDM COURSE Not Applicable</p>
	Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates, category wise.	<p>FOR MCA COURSE Available on Request</p> <p>FOR PGDM COURSE Not Applicable</p>
	List of the candidates who joined within the date, vacancy position in each category before operation of waiting list.	<p>FOR MCA COURSE Available on Request</p> <p>FOR PGDM COURSE Not Applicable</p>

XV INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE		
A)	LIBRARY	
	I) Number of books/ Titles/Journals available	<p>FOR MCA COURSE 7820 Volumes, 702 Titles 07 National Journals, 11 International Journals</p> <p>FOR PGDM COURSE 4788 Volumes, 203 Titles 29 National Journal, 13 International Journal</p>
	II) List of online National/International Journals subscribed	01 International Journal

	III) E-Library facilities	Available
B)	LABORATORY I) List of Major Equipment/Facilities II) List of Experimental Setup	Computer Labs, Digital Elec. Lab Printer , UPS LCDs , Laptops
C)	COMPUTING FACILITIES I) Number and Configuration of System	90 Computers for MCA 60 Computers for PGDM
	II) Total number of systems connected by LAN	100%
	III) Total number of systems connected to WAN	NIL
	IV) Internet bandwidth	1 Mbps Lease Line from AIRTEL
	V) Major Software Packages available	MSDN (All Microsoft packages), Pearson VVE
	VI) Special purpose facilities available	Internet facilities, Communication Lab
D)	WORKSHOP	
	I) List of facilities available	Not Applicable
	I) Games and Sports Facilities	For Indoor and Outdoor games, all required facilities are available.
	II) Extra Curriculum Activities	Extra curricular Activities are organized time to time a) Cultural Activities b) Seminars c) Debates d) Extempore e) Lecturers
	III) Soft Skill Development Facilities	Periodically Workshops are conducted to enhance the soft skills of our students. Permanent separate faculty is employed for this.
	IV) Number of Classrooms and size of each	MCA - 3 rooms, 66 sq. mt. each PGDM- 2 rooms, 90 sq. mt. each
	V) Number of Tutorial rooms and size of each	MCA -2 rooms, 36 sq. mt. each PGDM -2 rooms, 36 sq. mt. each
	VI) Number of laboratories and size of each	MCA - 1 Lab, 150 Sqmt. PGDM – 1 Lab, 150 Sqmt

	VII) Number of Drawing halls and size of each		MCA - Not Applicable PGDM - 3 Nos, 100 sq.mt. each
	VIII) Number of Computer Centers with capacity of each		MCA - 1 No., 234 Sq.mt. PGDM - 1 No. 234 Sq.mt.
	IX) Central Examination Facility, Number of rooms and capacity of each		35 rooms , one examination control room approx. 200 Sq.mt. & one strong room)
E)	TEACHING LEARNING PROCESS		
	Learning Process		Orientation Lectures Tutorials Demonstrations Seminars Assignments Worksheets Quizes Case Studies Class Tests Sessional Exams
	Curricula and Syllabi for each of the programmes as approved by the University		Copy of syllabi is available on website (Coursewise & yearwise)
	Academic Calendar of the University		Available o Request
	Academic Time Table		Available on Request
	Teaching Load of each Faculty		Average Load : 12 hrs per week Minimum Load : 08 hrs per week Maximum Load : 18 hrs. per week
	Internal Continuous Evaluation System and place		Regular evaluation by way of Students' Feedback and Head/ Director's Report is done for each Faculty & is being maintained by the Institute.
	Student's assessment of Faculty, System in place		
F)	FOR EACH POST GRADUATE PROGRAMME GIVE THE FOLLOWING		
	I) Title of the Programme		MCA & PGDM
	II) Curricula and Syllabi		Available on website
	III) Faculty Profile (Brief of each faculty)		As attached at the end
	IV) Laboratory facilities exclusive to the PG programme		One
	V) Software, all design tools in case		Details have been given in previous columns.

	VI) Academic Calendar and frame work	Details have been given in previous columns.
	VII) Research focus	Institute provides all facilities to motivate the Faculty members to pursue Ph.D & Research work
G)	LIST OF TYPICAL RESEARCH PROJECTS	
	I) Industry Linkage	Published on Website
	II) Publications (If any) out of research in last three years out of masters project	'Journal of IPeM' is published Bi-annually & IPeM Newsletter published half yearly
	III) Placement status	Available on the website
	IV) Admission Procedure	As mentioned above
	V) Fee Structure	As mentioned above
	VI) Hostel Facilities	Separate hostel for Boys and Girls are available
	<p>VII) Contract address of coordinator of the PG Programme</p> <p>FOR MCA COURSE</p> <p>NAME</p> <p>ADDRESS</p> <p>TELEPHONE</p> <p>E-MAIL</p> <p>FOR PGDM COURSE</p> <p>NAME</p> <p>ADDRESS</p> <p>TELEPHONE</p> <p>E-MAIL</p>	<p>Mrs.Shilpi Bansal, Asstt. Professor</p> <p>5/290, Chiranjeev Vihar, Ghaziabad</p> <p>9810522772</p> <p>info@ipemgzb.com</p> <p>Dr. Dolly Philips, Professor</p> <p>III-H-9, Nehru Nagar</p> <p>Ghaziabad-201 001</p> <p>9810073608</p> <p>info@ipemgzb.com</p>

**INSTITUTE OF PROFESSIONAL EXCELLENCE & MANAGEMENT,
GHAZIABAD
PROFILE OF DIRECTOR (MCA)**

Name : **DR ROSHAN LAL,**

Date of Birth : **01.05.1946**

Educational Qualification : **Ph.D**

Work Experience

- **Teaching** : **40 years**
- **Research** :
- **Industry** :
- **Others** :

Area of Specializations :

Subjects teaching at

Under Graduate Level :

Post Graduate Level :

Research guidance : **Nil**

**No. of papers published in
National Journals** : **01**

International Journals : **05**

Conferences : **Nil**

Projects Carried out : **Conducted a Project Survey on the
Spot verification of beneficiaries
under “Integrated Rural Development
plan” sponsored by the UP State Govt.**

Patents : **Nil**

Technology Transfer : **Nil**

Research Publications : **06**

No. of Books published with details : **02**

INSTITUTE OF PROFESSIONAL EXCELLENCE & MANAGEMENT, GHAZIABAD

List of Existing Faculty Appointed for MCA Program

S.No.	Name of the Teaching Faculty	Designation	Qualification	Date of Birth	Experience
1	Dr Roshan Lal	Director	Ph.D	01.05.1946	40
2	Dr. B.S. Goel	Professor	Ph.D	04.08.1937	50
3	Mrs. Shilpi Bansal	Asstt Professor	MCA	11.09.1975	8
4	Mrs. Sugandha Goel	Asstt Professor	MCA	13.09.1969	8
5	Ms. Archana Sharma	Asstt Professor	M.Tech	15.08.1976	7
6	Ms. Preeti Gupta	Asstt Professor	MCA	23.12.1978	10
7	Mr. Ram Trehan	Asstt Professor	M. Sc (CS, Maths)	29.06.1953	23
8	Mr. Tribhuvan Tyagi	Asstt Professor	MCA	04.07.1978	8
9	Mr. Lalit Sharma	Asstt Professor	MCA	08.03.1980	4
10	Mr. Rohit Kumar	Asstt Professor	MCA	08.07.1981	4
11	Manisha	Asstt Professor	MCA	30.09.1984	3
12	Ms. Sunyana Gupta	Asstt Professor	M. Tech(CS), MCA	21.05.1981	5
13	Ms. Pratibha Ojha	Asstt Professor	MCA	21.02.1984	2

**INSTITUTE OF PROFESSIONAL EXCELLENCE &
MANAGEMENT, GHAZIABAD**

List of Faculty Appointed for PGDM Program

S.No.	Name of the Teaching Faculty	Designation	Qualification	Date of Birth	Experience (Teaching + Industry)
1	Dr. Dolly Phillips	Professor	Ph.D	14.08.1975	10
2	Dr. Kumar Alok Pratap	Professor	Ph.D	01.12.1965	10
3	Dr. Pinki Banerjee	Asst. Professor	Ph.D	26.09.1971	6
4	Deepanshu Paliwal	Lecturer	MFA	14.03.1978	8
5	Mr. Ashwani Kumar	Lecturer	M.Com	16.06.1985	3
6	Ms. Swati Sharma	Lecturer	M.Com , MBA	15.03.1983	2
7	Ms. Priya Singh	Lecturer	MBA	28.12.1984	3
8	Ms. Istuti Agarwal	Lecturer	PGDM	13.05.1985	2
9	Dr. Dharmendra Kumar	Lecturer	Ph.D	15.03.1982	4