

Mandatory Disclosure By
Institute Of Professional Excellence & Management(IPEM)
For AICTE Approved M.B.A. Program

I	NAME OF THE INSTITUTION	:	Institute of Professional Excellence & Management A-13/1, S.S. G.T. Road Industrial Area, NH-24 Bypass, Ghaziabad –201010 (UP) Telephone:0120-4174500 Fax: 0120-2743029 Email: info@ipemgzb.com
II	NAME & ADDRESS OF THE DIRECTOR	:	Col. A.S. Malhotra (ME., MBA) A-13/1, S.S. G.T. Road Industrial Area , NH-24 Bypass, Ghaziabad –201010 (UP) Telephone:0120-4174500 Fax: 0120-2743029 Email: info@ipemgzb.com
III	NAME OF AFFILIATING UNIVERSITY		U.P.Technical University, Lucknow
IV	GOVERNANCE	:	
	a) Members of the Board: -		

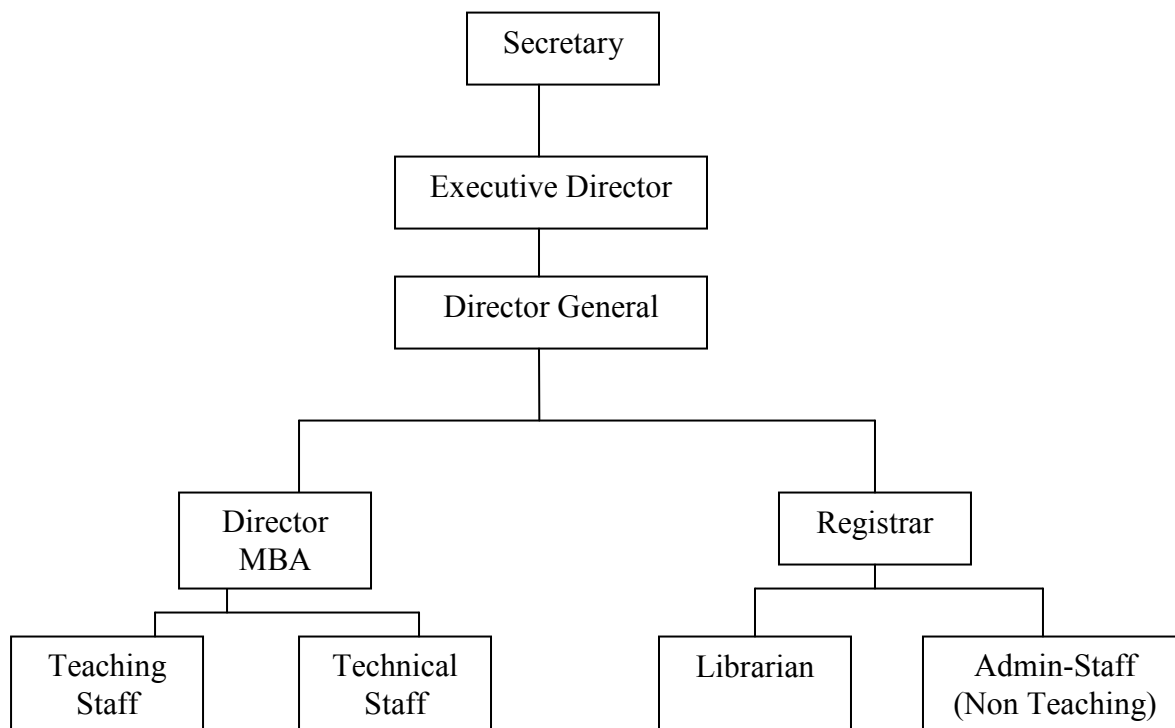
MEMBERS	Designation
Mr. A.K. Bansal	President
Mr. S.K. Shukla	Vice President
Mr. Anupam Goel	Secretary
Mr. Umesh Kansal	Treasurer
Mr. Tanmay Gupta	Member
Mr. S.K. Kansal	Member
Mr. Vinod Kumar	Member

b) Members of Academic Advisory Body: -

MEMBERS	DESIGNATION	QUALIFICATION / BACKGROUND
Dr. S. K. Shukla	Chairman	M.A., Ph.D., Professor, One of the founder members
Mr. M.K. Singhal	Vice Chairman	M.A. L.L.B. Ex- Deputy Director Prosecution.
Mr. Anupam Goel	Member	B.E.
Dr. P. N. Mishra	Member	M.Sc., PhD.
Dr. I.S. Sharma	Member	M.A., PhD., MPhil. , PhD.
Dr. C.S. Bedi	Member	MBBS, A reputed Industrialist, 3D Solutions Limited, New Delhi
Mrs. Monika Gupta	Member	M.Tech, System Analyst
Dr. A.C. Sharma	Member	M.A., PhD. An educationist / Administrator
Dr. A.K.Saxena	Parent's Representative	Parents of Male / Female Student to be nominated by Chariman
Dr Dolly Philips	Faculty's Representative	H.O.D. (PGDM), IPEM
Prof. P.K.Jain	University Nominee	Department of Management Studies, IIT, Delhi
Col. A.S. Malhotra Secretary	Director, IPEM	M.E., MBA
R/O or his nominee North Zone AICTE.		

c)	Frequency of the Board Meetings and Academic Advisory Body	:	<ul style="list-style-type: none"> • The Managing Committee meets thrice a year. • The Academic Advisory Body meets thrice a year.
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d) Organizational chart and processes :



<p>e) Nature and Extent of involvement of faculty and students in academic affairs/improvements</p>	<ul style="list-style-type: none"> • The faculty members are involved in activities of teaching, research, training, administration and consultancy. • They are mainly responsible for designing Lesson Plans based on the University Syllabus, revision, • Delivery of programme and continuous assessment. • Improve academic competence, teachers attend Seminars/ Conferences/ Quality Improvement programmes. • Providing Placement Assistance. • Bringing out an in-house Journal & News Letter • Special coaching classes to develop Soft Skills. • Periodic Seminars and Workshops. • Active participation of Students in Website designing, and Library automation.
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f)	Frequency of the Board Meetings and Academic Advisory Body	:	<ul style="list-style-type: none"> • Thrice a year
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V	PROGRAMMES		
	Name of the Programmes (Full Time) approved by the AICTE	:	MBA
	Name of the Programmes (Part Time) approved by the AICTE	:	NIL
	Name and duration of Programme if any, not approved by AICTE and being run in the same campus	:	NIL
	Name of the Programmes accredited by the AICTE		NIL

	For each Programme the following details are to be given:		
	• Name	:	MBA
	• Number of seats	:	120
	• Duration	:	2 Years
	• Cut off mark/rank for admission during the last two years	:	As per AICTE/UP State Government & GBTU Rules & Regulations
	• Fee	:	As per Fee Fixation Committee appointed by U.P State Government & GBTU Rules & Regulations
	• Placement facilities	:	Placement assistance is given through experienced Placement Officers, who get in touch with HR Managers of various companies to arrange for Campus/Off-campus interviews for the Students.
	• Campus placement in last two years minimum salary, maximum salary and average salary	:	2005-07: 88 students got placement out of 95 2006-08: 96 students got placement out of 116 2007-09: 110 students got placement out of 119 students. Min: 2.5 Lacs per Annum Max: 6.0 Lacs per Annum Average: 4.00 Lacs per Annum
	Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of their AICTE approval.		NONE

	Details of the Foreign Institution/University		
	• Name of the University/Institution		
	• Address		
	• Website		

N.A.

	<ul style="list-style-type: none"> Is the Institution/University Accredited in its Home Country 		
	<ul style="list-style-type: none"> Ranking of the Institution/University in the Home Country 		
	<ul style="list-style-type: none"> Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country. 		
	<ul style="list-style-type: none"> Nature of Collaboration 		
	<ul style="list-style-type: none"> Conditions of Collaboration 		
	<ul style="list-style-type: none"> Complete details of payment a student has to make to get the full benefit of Collaboration. 		
	For each Collaboration/affiliated Programme give the following		N.A.
	<ul style="list-style-type: none"> Programme Focus 		
	<ul style="list-style-type: none"> Number of seats 		
	<ul style="list-style-type: none"> Admission Procedure 		
	<ul style="list-style-type: none"> Fee 		
	<ul style="list-style-type: none"> Placement Facility 		
	<ul style="list-style-type: none"> Placement Records for last three years with minimum salary, maximum salary and average salary. 		
	Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic/Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated 16 th May, 2005		
VI	FACULTY	:	
	Number of faculty members		
	<ul style="list-style-type: none"> Permanent Faculty 	:	18
	<ul style="list-style-type: none"> Visiting Faculty 	:	06
	<ul style="list-style-type: none"> Adjunct Faculty 	:	NIL
	<ul style="list-style-type: none"> Guest Faculty 	:	NIL
	<ul style="list-style-type: none"> Permanent Faculty: Student Ratio: 	:	1:10
	Profile of each Faculty with Qualifications total experience, age and duration of employment at the Institute concern.	:	As attached at the end
	Number of faculty employed and left during the last two years		9 employed & 8 left

VII	Profile of Director/Principal with Qualification, Total Experience, Age and duration of employment at the institute concerned.		As attached at the end
	Whether student assessment of faculty is in force	:	Yes

VIII	FEE		
	Details of fee, as approved by State fee Committee, for the Institution	:	As per U.P State Government & GBTU orders
	Time schedule for payment of fee for the entire programme.	:	Installments are allowed for needy candidates in every year.
	No. of fee waivers granted with amount and name of students	:	Nil.
	Number of scholarship offered by the institute, duration and amount	:	Students who have completed Undergraduate Programme from IPEM are given relaxation in fee by Rs. 10,000/- and preferred merit for admission on Management quota/ Vacant seats.
	Criteria for fee waivers/scholarship	:	Economic Condition and Merit, Kashmiri Migrants
	Estimated cost of Boarding and Lodging in Hostels	:	Rs. 40,000 Per Year for normal Room Rs. 45,000 Per Year for Air cooled Room
IX	ADMISSION		
	Number of seats sanctioned with the year of approval.	:	120 seats since 2003
	Number of students admitted under various categories each year in the last three years.	:	2006 – 07 – 116 2007 – 08 - 119 2008 – 09 - 120 2009- 10 - 120
	Number of applications received during last two years for admission under Management Quota and number admitted.	:	As per UP State Government & GBTU guidelines

X	ADMISSION PROCEDURE	
	Mention the admission test being followed, name and address of the Test Agency and its URL (website).	: 1) UPSEE (U.P. State Entrance Exam) conducted by U. P. Technical University, I.E.T. Campus, Sitapur Road, Lucknow www.uptu.nic.in / www.uptu.ac.in 2) MAT (Management Aptitude Test conducted by All India Management Association (AIMS), Delhi. 3) CAT (Common Aptitude Test) conducted by Indian Institutes of Management (IIM)
	Number of seats allotted to different Test Qualified candidates separately [(State conducted test / University tests)/ Association conducted test]	: 85% seats allotted through UPSEE (Entrance Test conducted by GBTU, Lucknow) & 15% Management Quota seats & Vacant Seats allotted as per Guidance of UPTU.

Calendar			
		Last date for request for applications	:
		Last date for submission of application	:
		Dates for Group Discussion/Interview	:
		Dates for announcing final results.	:
		Release of admission list (main list and waiting list should be announced on the same day)	

} As per UP State Government & GBTU guidelines

	Date for acceptance by the candidate (time given should in no case be less than 15 days)	:	As Per UP State Government & GBTU Guidelines
	Last date for closing of admission	:	
	Starting of the Academic session	:	
	The waiting list should be activated only on the expiry of date of main list	:	
	The policy of refund of the fee, in case of withdrawal, should be clearly notified	:	

XI	CRITERIA AND WEIGHTAGES FOR ADMISSION		As per UP State Government & GBTU Guidelines
	Describe each criteria with its respective weightages i.e. Admission Test, GD, Interview	:	
	Mention the minimum level of acceptance, if any.	:	
	Mention last two year cut-off levels of percentage & percentile scores of the candidates in the admission test who are called for GD/Interview.	:	
	Display marks scored in Test etc. and in aggregate for all candidates who were admitted.	:	Institute's Application Form can be Downloaded from the Institute website.

XII	APPLICATION FORM		
	Downloadable application form, with online submission possibilities.	:	Yes

XIII LIST OF APPLICANTS			
A	List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats.	:	Available on request
B	List of candidates who have applied along with percentage and percentile score for Management quota seats.		Available on request

XIV RESULTS OF ADMISSION UNDER MANAGEMENT SEATS/VACANT SEATS			
	Composition evaluation team with the brief profiles of members (This information be made available in the public domain after the admission process is over)	:	1. Director General, Col. A.S. Malhotra M. E., MBA, M.Sc. 2. Dr. Dolly Phillips M.Com., Ph.D. 3. Dr. V. K. Garg Ph.D.
	Score of the individual candidates admitted arranged in order of merit.	:	The admission process as per the directives of UPTU/UP State Govt. is under process.
	List of Candidates who have been offered admission.		Available on request
	Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates, category wise.		Available on request
	List of the candidates who joined within the date, vacancy position in each category before operation of waiting list.		Available on request

XV INFORMATION ON INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE			
A)	LIBRARY		
	I) Number of books/ Titles/Journals available		10536 Volumes, 1109 Titles 20 National Journal, 12 International Journal
	II) List of online National/International Journals subscribed		-
	III) E-Library facilities		Available
B)	LABORATORY		
	I) List of Major Equipment/Facilities		Not Applicable
	II) List of Experimental Setup		Not Applicable

C)	COMPUTING FACILITIES	
	I) Number and Configuration of System	120 Computers
	II) Total number of systems connected by LAN	100%
	III) Total number of systems connected to WAN	NIL
	IV) Internet bandwidth	2 Mbps Lease Line from AIRTEL
	V) Major Software Packages available	MSDN (All Microsoft packages)
	VI) Special purpose facilities available	Internet facilities, Communication Lab
D)	WORKSHOP	
	I) List of facilities available	Not Applicable
	I) Games and Sports Facilities	For Indoor and Outdoor games, all required facilities are available.
	II) Extra Curriculum Activities	Extra curricular Activities are organized from time to time a) Cultural Activities b) Seminars c) Debates d) Extempore e) Guest Lectures
	III) Soft Skill Development Facilities	Available
	IV) Number of Classrooms and size of each	4 Rooms, 100 sq. mt. each
	V) Number of Tutorial rooms and size of each	2 Rooms, 80 sq. mt. each
	VI) Number of laboratories and size of each	Not Applicable
	VII) Number of Drawing halls and size of each	2 Nos, 90 sq.mt. each
	VIII) Number of Computer Centers with capacity of each	1 No., 240 sq.mt.
	IX) Central Examination Facility, Number of rooms and capacity of each	35 Rooms , One Examination Control Room approx. 200 Sq.mt. & One Strong Room)

E)	TEACHING LEARNING PROCESS	
	Learning Process	Orientation Lectures Tutorials Demonstrations Seminars Assignments Worksheets Quizes Case Studies Class Tests Sessional Exams
	Curricula and Syllabi for each of the programmes as approved by the University	Copy of the syllabi as provided by GBTU is available on website (Coursewise & yearwise)
	Academic Calendar of the University	Available on request
	Academic Time Table	Available on request
	Teaching Load of each Faculty	Average Load : 12 hrs per week Minimum Load : 08 hrs per week Maximum Load : 18 hrs. per week
	Internal Continuous Evaluation System and place	Regular evaluation by way of students' feedback and Head/ Director's Report done for each faculty is being maintained } by the Institute.
	Student's assessment of Faculty, System in place	
F)	FOR EACH POST GRADUATE PROGRAMME GIVE THE FOLLOWING	
	I) Title of the Programme	MBA
	II) Curricula and Syllabi	Available on the website
	III) Faculty Profile (Brief of each faculty)	As attached at the end
	IV) Laboratory facilities exclusive to the PG programme	Not Applicable
	V) Software, all design tools in case	Available on request
	VI) Academic Calendar and frame work	Available on request
	VII) Research focus	Institute provides all facilities to motivate the faculty members to pursue Ph.D & work on research papers.
G)	LIST OF TYPICAL RESEARCH PROJECTS	

	I) Industry Linkage	Available on request
	II) Publications (If any) out of research in last three years out of masters project	'Journal of IPEM' is published Bi-annually & IPEM Newsletter published half yearly
	III) Placement status	Available on the website
	IV) Admission Procedure	As mentioned above
	V) Fee Structure	As mentioned above
	VI) Hostel Facilities	Separate hostel for Boys and Girls are available within the campus
	VII) Contract address of coordinator of the PG Programme NAME ADDRESS TELEPHONE E-MAIL	Mr. Shashank Choudhary, Asstt. Professor IPEM, Ghaziabad 0120-4174500 info@ipemgzb.com

**INSTITUTE OF PROFESSIONAL EXCELLENCE & MANAGEMENT,
GHAZIABAD
PROFILE OF DIRECTOR**

Name : COL. A.S. MALHOTRA,

Date of Birth : 30.11.1944

Educational Qualification : M.Sc. M.Tech MBA

Work Experience

- **Teaching** : 42 years
- **Research** :
- **Industry** :
- **Others** :

Area of Specializations : H.R.

Subjects teaching at

Under Graduate Level :

Post Graduate Level :

Research guidance : Nil

**No. of papers published in
National Journals** : Nil

International Journals : Nil

Conferences : Nil

Projects Carried out : Nil

Patents : Nil

Technology Transfer : Nil

Research Publications : Nil

No. of Books published with details : Nil

**INSTITUTE OF PROFESSIONAL EXCELLENCE & MANAGEMENT,
GHAZIABAD**

List of Existing Faculty Appointed for MBA Program

S.No.	Name of the Teaching Faculty	Designation	Qualification	Date of Birth	Experience
1	Col. A.S. Malhotra	Director General	M.Tech.	30.11.1944	15
2	Mr D.C.Vashistha	Professor	MBA, M.Sc	03.08.1948	35
3	Dr. Alpana Gupta	Professor	M.Com	22.06.1965	14
4	Dr S.N.Laharia	Professor	M.Sc	17.03.1943	30
5	Prof. S.K.Grover	Professor	MBA, BE	01.11.1943	41
6	Prof H.C.Sharma	Professor	MBA, BE	07.05.1943	41
7	Dr Nidhi Srivastava	Professor	Ph.D	11.07.1979	10
8	Dr. Amit Shishodia	Asst. Professor	M.Com	04.11.1975	11
9	Mr. Anoop Kumar Gupta	Asst. Professor	MBA	19.01.1974	15
10	Mr. Shashank Choudhary	Asst. Professor	PGDBM Ist	16.06.1978	5
11	Ms. Shilpi Singh	Sl. Lecturer	MBA	20.05.1980	6
12	Ms. Mukesh	Lecturer	MBA	4.05.1984	Leave
13	Ms. Garima Kathuria	Lecturer	MBA	22.09.1984	3
14	Ms. Charu Agarwal	Lecturer	MBA	04.09.1985	2
15	Mr. Sachin Sinha	Lecturer	MBA	3.07.1983	2
16	Ms. Priyanka Saxena	Lecturer	MBA	12.03.1985	Leave
17	Ms Nishu Agarwal	Lecturer	MBA	26.10.1987	04 months